Building Permit Fee Schedule & Information

Medina Township issues Building and Electrical. Mechanical and Plumbing Permits are obtained through the State of Michigan. Applications are available through the State website. If work for which a permit is issued is not started within six (6) months of the date of permit issue, or if the work is stopped or abandoned for a period of six (6) months, the permit may lapse and cease to be in effect. If no inspection has been requested during the six (6) month period, the Township shall cause the premises to be inspected to ascertain the status. The permittee will be assessed a seventy ($70) dollar inspection fee to reimburse the cost of such status inspection. In the event the permit lapses, any unexpended amounts of the permit fee shall be used to defray expenses of processing and maintaining the Township's file on the matter. After a permit has lapsed, no further construction shall take place until a new permit for the remaining work has been issued in accordance with the Township fee schedule, or an extension granted.

*A TEMPORARY OCCUPANCY PERMIT MAY BE ALLOWED AFTER REVIEW, POSTING OF A BOND AND PAYMENT OF THE AMOUNT STATED BELOW. (60 DAYS IS ALLOWED, A 30 DAY EXTENSION MAY BE ALLOWED W/JUSTIFICATION)

*A CERTIFICATE OF OCCUPANCY MUST BE ISSUED PRIOR TO MOVING INTO THE PERMITTED AREA.

*AGRICULTURAL BUILDINGS MUST ONLY BE UTILIZED FOR AGRICULTURAL ANIMALS, PRODUCTS OR IMPLEMENTS AND REQUIRES A LETTER/AFFIDAVIT STATING ONLY AGRICULTURAL USE.

*PERMIT FEES ARE BASED ON $70.00 PER INSPECTION. ADDITIONAL INSPECTIONS WILL BE CHARGED OVER AND ABOVE THE INITIAL PERMIT FEE.

Type of Permit	# of Insp.	Permit Fee	Types of Inspections
Administrative Fee (added to all permits)		50	This fee is added to all permits to help cover the administrative costs.
New Home (Stick)	9	630	P.Rev, Site, Ftg, Backfill, Rough, Post Ftg, Insul, Drywall, Final
New Home (Mod)	6	420	P.Rev, Site, Ftg, Backfill, Post Ftg, Final
W/Second Floor	9	630	P.Rev, Site, Ftg, Backfill, Rough, Post Ftg, Insul, Drywall, Final
New Home (HUD)	6	420	P.Rev, Site, Ftg, Backfill, Post Ftg, Final
W/Garage	7	490	P.Rev, Site, Ftg, Backfill, Post Ftg, Gar.Rough, Final
HUD Home (MHP)	2	140	Pad, Final
Additions	6	420	P.Rev, Ftg, Rough, Insul, Drywall, Final
With Basement	7	490	P.Rev, Ftg, Backfill, Rough, Insul, Drywall, Final
Roof Pitch Change	2	140	Rough, Final
Renovation/Remodeling	Review	$70/Insp.	Extent of renovation & applicable codes will determine # of inspections
Replacement Roofing/Siding/Windows	2 each	$140	Mtg. on site to review work and applicable codes to assure compliance
Garage/Pole Bldgs.(access Structure)	2	140	Ftg, Final (w/o interior wall sheathing)
Portable sheds/carports(access Struct)	1	70	Final (anchors/tie downs must be installed)
Attached Garages	2	140	Ftg, Final (w/o interior wall sheathing)
Porches: Pre-Built Alum	2	140	Ftg. (Rough/Final)
Open Deck/Porch	2	140	Ftg, Final
Deck/Porch w/Roof	3	210	Ftg, Rough, Final
Enclosed Porches/Sunroom	4	280	Ftg, Rough, Insul, Final
Pool - Above Ground	1	70	Final
Pool - Above Grnd. w/Deck(same time)	2	140	Ftg, Final
Pool - In-Ground	2	140	Foundation, Final
Special Inspection W/State Report	3	240	Site Inspection and written report to state
Commercial & Industrial (non-residential) (New or Remodel)	Calc @ Plan Rev.	$70/ Insp	If the total floor area of the new construction exceeds 4000 Sq. Ft., add 25% of the base fee for each additional 1000 square feet.
Temp. Occupancy Permit	1	190	$190 fee allows for one additional inspection ($300 for 30 day extension)
Additional Inspections	1	70	Added when going over allowed/paid for # of inspections.
Residential Demolition of a Bldg.	2	140	Pre-Demo, Final
Non-Residential Demolition of a Bldg.	2	140	Pre-Demo, Final
When the permitted area of the new construction or renovation exceeds 4000 Sq. Ft., 25% of the initial base fee will be added for each additional 1000 square feet.			

The above fee Schedule was adopted by Medina Township   May 1 ,2025